



RESPONSIBILITIES OF THE AYM TREASURER

The AYM Treasurer is elected annually at the AYM's AGM.

The Treasurer is responsible for:

- Ensuring the AYM is financially viable.
- Advise the Executive on all financial matters relating to the AYM.
- Providing a quarterly financial report to the AYM Executive.
- Raising and paying of invoices related to the AYM and its work,
- Payment of expenses accrued by members of the AYM Executive in their work for the AYM, on receipt of the necessary evidence of expenditure.
- Liaison with the accountants regarding the preparation of Limited Company accounts.
- Provision of the accounts to the AYM's AGM,
- Ensuring AYM activity is conducted in compliance with the relevant financial regulations.
- Liaison with the AYM's bank,
- Controlling access to the AYM's bank,

January 2021